



**Albert R. Atkinson, Jr.
American Legion Post 210, Inc.
Basement Hall Agreement**

1. The Property

- a. The property to be rented is the Albert R. Atkinson Jr. Post 210 Basement (hereinafter referred to as the "Basement") located at 315 North Street, Doylestown, PA 18901. The property also includes a parking lot located at the rear of The Hall. This rental agreement includes the use of the second floor only of the Hall.
- b. This agreement also includes the use of the tables and chairs that belong to the Hall. Their use is restricted to inside the Hall only. Alcohol brought on the property is the responsibility of the renter.

2. Rental Period

- a. The Renter agrees to rent the Basement for a period of time not to exceed [redacted] hours on [redacted].
- b. The rental times shall be from [redacted] to [redacted] on the date specified in 2a.
Note: The rental time shall include setup, event and clean up by the Renter.
- c. Additional rental time can be arranged at additional cost at the discretion of Albert R. Atkinson, Jr. Post 210.

3. Purpose of Rental

- a. The purpose of the rental shall be a [redacted].

4. Rental Terms

- a. The Renter agrees to pay the sum of \$ _____ (**\$65.00/hr., \$75.00/hr. after 11:00 PM**) for the rental period defined in 2a, plus a **\$125.00 security deposit**. A down payment of 50% of the total rental amount shall be paid at the signing of the rental agreement and the balance paid at least two weeks prior to the event unless waived by Albert R. Atkinson Jr. Post 210 at its discretion.
- b. The rental sum shall be paid prior to the event taking place.
- c. Payment shall be made by money order or check only. Checks are to be made payable to **American Legion Post 210** and shall be delivered with this agreement in person by prior agreement or mailed in advance to:
Rentals
American Legion Post 210
315 North Street
Doylestown, PA 18901

- 5. The Renter agrees to abide by the Guidelines for Basement use.
- 6. The Renter assumes full responsibility for the condition of all facilities and equipment used and shall return the same at the end of the rental period in the same order, condition as when possession was received.

I agree to the terms set forth in this Agreement and certify that I have read, understand, and will comply with the Guidelines for use of the Basement. I further certify that I am over 21 years of age and authorized to act as part of the entity renting the Hall.

Note: If the renter departs the building before the schedule end time before the Post 210 representative arrives for closure and leaves the building empty. The Renter will forfeit their security.

Renter: _____ Date: _____

Phone: _____ Email: _____

Albert R. Atkinson, Jr. Post 210 _____ Date: _____